



State of Nevada Department of Business & Industry HOUSING DIVISION

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PROGRAM BULLETIN

EMERGENCY SOLUTIONS GRANT PROGRAM

TO: ESG Sub-Recipients

RE: HUD CAPER Report Due Date

Sent via electronic mail

The CAPER report is due to the Housing Division by **July 8th, 2016**. HUD has changed how this report is to be compiled by the Housing Division and all reports need to be sent to the jdhansen@housing.nv.gov as either a .csv file or an Excel file. Do not send hard copies of the CAPER report to the Division and do not send a pdf versions of the report. If you have any issues with finding the report or downloading the report please contact the HMIS vendor, Bitfocus at support@bitfocus.com.

Information concerning the annual report and performance measures will be coming out next week.

Please contact Dale Hansen via email at <u>jdhansen@housing.nv.gov</u> or by telephone at 775-687-2042 for questions regarding this Program Bulletin.

Thank you.

NEVADA HOUSING DIVISION